REDBANK VALLEY SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: LESSON PLANS

ADOPTED: July 12, 1999

REVISED:

	111. LESSON PLANS
1. Authority SC 510	To ensure continuity of instruction, the Board requires professional staff members to develop and maintain daily lesson plans.
2. Delegation of Responsibility	To facilitate more effective instruction, lesson plans must be prepared in advance. Plan books will be inspected and must conform to the guidelines established by the building principal. Each teacher is expected to keep his/her plan book current for the convenience of substitutes, the principal and Superintendent. Plan books shall include daily or unit plans, a seating chart and student grades. Plan books must be made available to substitute teachers at all times.
School Code 510	