

SECTION: LOCAL BOARD PROCEDURES

TITLE: MEMBERSHIP

ADOPTED: April 6, 1999

REVISED:

REDBANK VALLEY SCHOOL DISTRICT

	004. MEMBERSHIP
	Section 1. <u>Number</u>
SC 302, 303, 304, 305	The Board does consist of nine (9) members.
	Section 2. <u>Qualifications</u>
	Each member of the Board shall meet the following qualifications:
SC 322	a. S/He shall be of good moral character, be eighteen (18) years of age, shall have been a resident of the district for at least one (1) year prior to the date of his/her election or appointment, and shall not be a holder of any office or position as specified in Section 322 of the School Code; nor shall s/he be a member of the municipal council.
SC 323	b. S/He shall not have been removed from any office of trust under federal, State or local laws for any malfeasance in such office.
SC 324	c. Except as provided by law, s/he shall not be engaged in a business transaction with the school district, be employed by the school district, or receive pay for services from the school district.
SC 321	d. S/He shall, before entering the duties of the office, take and subscribe to the oath or affirmation prescribed by statute.
65 P.S. 404(d) Pol. 003	e. S/He shall file a statement of financial interests with the State Ethics Commission before taking the oath of office or entering upon his/her duties.

<p>SC 301 et seq</p>	<p>Section 3. <u>Election</u></p> <p>The Board has chosen the three-region plan, and members shall be elected in accordance with current State law. The following describes the election districts by region:</p> <table border="0"> <thead> <tr> <th style="text-align: left;">Region Number</th> <th style="text-align: left;">Election Districts</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">I</td> <td> South Bethlehem (A) Mahoning Township (A) Madison Township (A) </td> </tr> <tr> <td style="vertical-align: top;">II</td> <td> New Bethlehem Boro (C) Porter Township (C) Oak Hall Independent (C) </td> </tr> <tr> <td style="vertical-align: top;">III</td> <td> Redbank Township (C) Redbank Township (A) Hawthorn Boro (C) </td> </tr> </tbody> </table> <p>* (A) Armstrong County (C) Clarion County</p>	Region Number	Election Districts	I	South Bethlehem (A) Mahoning Township (A) Madison Township (A)	II	New Bethlehem Boro (C) Porter Township (C) Oak Hall Independent (C)	III	Redbank Township (C) Redbank Township (A) Hawthorn Boro (C)
Region Number	Election Districts								
I	South Bethlehem (A) Mahoning Township (A) Madison Township (A)								
II	New Bethlehem Boro (C) Porter Township (C) Oak Hall Independent (C)								
III	Redbank Township (C) Redbank Township (A) Hawthorn Boro (C)								
<p>SC 315, 319 65 P.S. 271 et seq SC 315 et seq</p>	<p>Section 4. <u>Vacancies</u></p> <p>A vacancy shall occur by reason of death, resignation, removal from a district, or otherwise. Any such vacancy shall be filled in accordance with the Sunshine Act and by the appointment, by a majority vote of the remaining members of the Board within thirty (30) days of the occurrence of the vacancy, of a person who shall serve until the first Monday in December after the first municipal election occurring more than sixty (60) days following his/her appointment, except that when a majority of the memberships are vacant, such vacancies shall be filled by the Court of Common Pleas of Clarion County.</p>								
<p>SC 303, 315</p>	<p>Section 5. <u>Term</u></p> <p>The term of office of each school director shall be four (4) years and shall expire on the first Monday of December, except that the term of each school director appointed to fill a vacancy shall expire on the first Monday of December after the municipal election occurring more than sixty (60) days after his/her appointment and the term of each school director elected to an unexpired term shall expire at the termination of that term.</p>								

<p>SC 315, 319 Pol. 006</p> <p>SC 319 Pol. 006</p> <p>SC 516.1</p>	<p>Section 6. <u>Removal</u></p> <p>Whenever a school director shall cease to be a resident of Redbank Valley School District, his/her membership on the Board shall cease forthwith.</p> <p>The removal of a school director who resigns shall become effective upon the presentation of the resignation to the Board President and upon the date specified therein.</p> <p>A school director who neglects or refuses to attend two (2) successive regular meetings of the Board, unless detained by sickness or prevented by necessary absence from the district, or if in attendance at any meeting neglects or refuses to act in his/her official capacity as a school director, may be removed from his/her office on the affirmative vote of a majority of the remaining members of the Board.</p> <p>If a person elected or appointed as a school director, having been notified, shall refuse or neglect to qualify as such director, the remaining members may, within ten (10) days following the beginning of his/her term of office, declare said office vacant on the affirmative vote of a majority of the remaining members of the Board.</p> <p>Section 7. <u>Compensation</u></p> <p>Members of the Board receive no compensation for carrying out their function as school director. They shall receive no expense for traveling to regularly scheduled Board meetings but may be reimbursed for expenses incurred attending other meetings than regularly scheduled district meetings.</p> <p>Section 8. <u>Expenses</u></p> <p>School directors, a nonmember Secretary of the Board, and Board solicitor(s) shall be reimbursed for necessary expenses actually incurred as delegates to any State convention or association of school directors convention held within the Commonwealth, or for necessary expenses actually incurred in attendance authorized by the Board at any other meeting held within the Commonwealth or at an educational convention out-of-state, which the Board deems will be of educational or financial benefit to the district.</p> <p>Expenses include travel, travel insurance, lodging, meals, registration fees and necessary incidental fees. Mileage for travel by car shall be reimbursed at the rate stated in the professional staff's current collective bargaining agreement.</p>
--	---

SC 519	<p>All such expenses shall be itemized and made available for public inspection at the next succeeding meeting of the Board. No member shall be reimbursed for more than two (2) such out-of-state meetings in one (1) school year. Such expenses shall be reimbursed only upon presentation of an itemized, verified statement, except that advance payments may be made upon presentation of estimated expenses to be incurred.</p> <p>Section 9. <u>Orientation</u></p> <p>The Board believes that the preparation of each school director for the performance of Board duties is essential to the effectiveness of the Board's functioning. The Board shall encourage each new school director to understand the functions of the Board, acquire knowledge of matters related to the operation of the schools, and learn Board procedures.</p> <p>Accordingly, the Board shall give to each new school director for his/her use and possession during the term on the Board the following items:</p> <ul style="list-style-type: none">a. Copy of the School Code.b. Copy of the Board Policy Manual.c. Current budget statement, audit report and related fiscal materials.d. District Strategic Plan. <p>Each new Board member shall be invited to meet with the Board President, Superintendent, and Board Secretary to discuss Board functions, policy and procedure.</p>
SC 516, 516.1	<p>Section 10. <u>Conferences</u></p> <p>In keeping with its stated position on the need for continuing inservice training and development for its members, the Board encourages the participation of all members at appropriate School Board conferences, workshops, and conventions. However, in order to control both the investment of time and expenditure of funds necessary to implement this policy, the Board establishes the following guidelines:</p> <ul style="list-style-type: none">a. No member of the Board may attend a meeting at Board expense without prior Board approval.b. The Board will decide which meetings appear to offer potential educational and financial benefits to the school district.

- c. Funds for participation at such meetings will be budgeted on an annual basis.
- d. When a conference, convention or workshop is not attended by the full Board, those who do participate will be requested to share information, recommendations and materials acquired at the meeting which may be beneficial to the school district.

Reimbursement to Board members for their travel expenses will be in accordance with the amount stated in the professional staff's current collective bargaining agreement.

Section 11. Recognition Of Organizations

The Board recognizes the existence of the following associations:

- a. Redbank Valley Education Association
- b. Pennsylvania State Education Association and its related councils
- c. National Educators Association and its related councils
- d. Pennsylvania School Boards Association
- e. National School Boards Association
- f. Pennsylvania Association of Secondary School Principals
- g. Pennsylvania Association of Elementary School Principals
- h. Pennsylvania Association of School Administrators
- i. American Association of School Administrators
- j. Association for Supervision of Curriculum Development
- k. Pennsylvania Association of Federal Program Coordinators
- l. Pennsylvania Association of School Business Officials
- m. Pennsylvania Association of Rural School Systems
- n. Redbank Valley Educational Support Personnel Association Additions