

ORAL PRESENTATION RUBRIC

M-12

Name _____

Topic _____

	10	8	6	0	Total
DELIVERY Voice, tone, body language, eye contact, language, reference to notes.	Very clear voice. Constant eye contact. Excellent word usage. No use of written notes. Conversational tone. Confident.	Clear voice. Maintains eye contact. Correct word usage. Occasional use of written notes. Varied tone. Relaxed	Not always clear. Little eye contact Multiple word usage problems. Heavy use of written notes. Monotone. Nervous & hesitant.	Inaudible, not clear. No eye contact. Very poor word usage. Reads from written notes. Monotone. Lack of poise.	

	10	8	6	0	Total
OVERALL PRESENTATION Quality, appearance, attitude. (Attire may reflect topic.)	Exceptional quality. Professional attire. Exceptionally neat. Exceptionally positive.	Good quality. Business/Casual attire. Well-groomed. Positive.	Fair quality. Casual attire. Not very neat. Indifferent attitude.	Poor quality. Inappropriate attire. Poor grooming. Negative attitude.	

	10	8	6	0	Total
USE OF A-V Was the AV relevant? Was the AV referred to?	Exceptional use.	Effective use.	Minimal use.	Little/no use.	

	10	8	6	0	Total
RESPONSE TO QUESTIONS	Answers questions with utmost authority and confidence.	Relevant and concise answers.	Brief responses. Questions not fully addressed.	Inadequate, awkward, or inappropriate responses.	

	10	9	8	7	6	0	Total
CONTENT	Exceptionally knowledgeable on their topic. Detailed career connection is made. Exceptional self-reflection	Thoroughly knowledgeable on their topic. Career consideration well supported. Excellent self - reflection	Provides substantial knowledge on their topic. Career consideration supported. Good self-reflection	Provides general knowledge on their topic. Career consideration evident. Some self-reflection	Provides limited knowledge on their topic. Career consideration weakly supported. Limited self-reflection	Provides little or no knowledge on their topic. Little, if any, career consideration. No self-reflection	

	10	9	8	7	6	0	Total
RESEARCH	Extensive research referenced.	Abundant research referenced.	Substantial research is mentioned.	Basic reference to research.	Minimal research is vaguely referenced.	No reference to research.	

	10	9	8	7	6	0	Total
TIME Limited down time, focused on project, obvious preparation.	9-10 minutes. Excellent use of time.	8-9 minutes. Excellent use of time.	7-8 minutes. Effective use of time.	6-7 minutes. Good use of time.	5-6 minutes. Poor use of time.	Less than 5 minutes. Insufficient preparation	

EVALUATOR _____

Revised April 2012