

Redbank Valley School District  
236.1 Threat Report

**STAFF THREAT REPORT FORM**

A threat is an expression of intent to harm someone that may be spoken, written, gestured, or communicated in some other form, such as via text message or email. Threats may be explicit or implied, directed at the intended target or communicated to a third party. Behavior that suggests a threat such as weapon carrying, fighting, or menacing actions should be investigated to determine whether a threat is present.

The process is designed for assessment of threats to harm others and is not intended for individuals who have only threatened to harm themselves. Only a small percentage of cases require both threat assessment and suicide assessment, and in those cases, the team should supplement this form with their choice of a standard suicide assessment protocol.

**Name of person reporting threat:**

**Date/time threat reported:**

**Affiliation of person reporting threat:** ☐ Student ☐ Parent ☐ Staff ☐ Other:

**Name of person receiving the report:**

<b>Name of person making threat:</b>	<b>Date/time threat made:</b>
<b>Affiliation of person making threat:</b> <input type="checkbox"/> Student <input type="checkbox"/> Parent <input type="checkbox"/> Staff <input type="checkbox"/> Other _____	<b>Status:</b> <input type="checkbox"/> Current <input type="checkbox"/> Former
<b>Identification:</b> <input type="checkbox"/> Male <input type="checkbox"/> Female Age: _____ Grade: _____ School program, if student: _____	
<b>Location threat occurred:</b> <input type="checkbox"/> School Building or Grounds <input type="checkbox"/> School Bus/Other Travel <input type="checkbox"/> School-Sponsored Activity <input type="checkbox"/> Digital communication such as text or post <input type="checkbox"/> Other _____	
<b>Summary of the incident or threat.</b> What was reported? Include who said or did what to whom. Who else was present?	