

FREE

Community Computer Classes

The Redbank Valley School District is offering free computer classes for parents and community members, funded through the Federal Programs Grant. All classes will be at Redbank Valley Jr./Sr. High School from 6:00 PM to 8:00 PM. Each participant will reserve his/her seat for each class with \$5, which must be paid at the time of registration. The \$5 will be refunded upon completion of each class.

Community Computer Class Schedule

- Mon, April 21st **Using Your Computer** (*turning on/off, saving in folders, using your mouse, hardware, storage devices, searching for missing files, buttons, bars and tabs*)
- Tues, April 22nd **Internet – Level 1** (*basic Internet surfing, safe shopping and search engines*)
- Wed, April 23rd **Internet – Level 2** (*downloading vs. streaming, downloading files and streaming*)
- Mon & Tues, April 28th & 29th **Intermediate Digital Photography** (*For those interested in getting more from their camera. Participants should have a camera capable of adjustable settings. Two-day course.*)
- Wed, April 30th **Internet Fun with Your Kids** (*Each parent can bring one child. We will be exploring fun educational Internet resources, games and activities for you and your kids.*)
- Tues, May 6th **Using Printers and Scanners** (*using printers to print labels and envelopes, using scanners to scan text and images*)
- Wed, May 7th **Digital Camera Basics** (*resolution, zoom, batteries, storage and basic picture taking tips*)
- Mon, May 12th **Creating Your Own Webpage – Level 1** (*basic webpage design*)
- Wed, May 14th **Creating Your Own Webpage – Level 2** (*opportunity to work with what you have started*)
- Tues, May 20th **Word – Level 1** (*the Word window, creating/saving/retrieving documents, basic formatting, printing and clipart*)
- Wed, May 21st **Word – Level 2** (*formatting – including envelopes, labels and mail merging*)
- Thurs, May 22nd **Beginning Digital Editing** (*After that picture is taken, what I can do with the images. Using basic digital editing programs for scrap bookers and people who want to take images one step further.*)
- Tues, May 27th **Excel – Level 1** (*the Excel window, creating/saving/retrieving workbooks, data entry and basic formulas*)
- Wed, May 28th **Excel – Level 2** (*more advanced formulas and graphing of data*)

To register, fill out and detach the form below. Return with a check, cash, or money order payable to Redbank Valley High School (\$5 per person per class; refunded only upon completion of class). Send registration form and payment by **Friday, April 18th, 2008** to: Kathy Sturgeon, Secretary to the Director of Education, 920 Broad Street, New Bethlehem, PA 16242.

.....
Attendee Name: _____

Address: _____

Phone: _____ Email: _____

Amount Enclosed \$ _____ Circle method of payment: *check / cash / money order*

- | | |
|---|--|
| <input type="checkbox"/> Using Your Computer | <input type="checkbox"/> Creating Your Own Webpage – Level 1 |
| <input type="checkbox"/> Internet – Level 1 | <input type="checkbox"/> Creating Your Own Webpage – Level 2 |
| <input type="checkbox"/> Internet – Level 2 | <input type="checkbox"/> Word – Level 1 |
| <input type="checkbox"/> Intermediate Digital Photography | <input type="checkbox"/> Word – Level 2 |
| <input type="checkbox"/> Internet Fun with Your Kids | <input type="checkbox"/> Beginning Digital Editing |
| <input type="checkbox"/> Using Printers and Scanners | <input type="checkbox"/> Excel – Level 1 |
| <input type="checkbox"/> Digital Camera Basics | <input type="checkbox"/> Excel – Level 2 |